



## Security

see forms „Stand Surveillance“, „Video Stand Surveillance“, „Exhibition Insurance – Application/Certificate“ and „Contingence Insurance – Application/Certificate“

### SECURITY / The best protection – your vigilance

We would like you to be kept busy by business, not by thieves. Therefore we would like to guarantee your success and protect you from loss as best as we can.

The best protection is your vigilance. We would like to heighten your sense of alertness.

#### We provide lots of security:

- Passes, overnight work permits, film and photography permits prevent non-authorised persons from entering the grounds outside of opening hours.
- Experienced security personnel protect the exhibition grounds.
- The police trade fair alarm is activated for the duration of the trade fair.
- Limited hall opening hours, after-hours entrances optimise security quality.

Unfortunately, total protection is not possible. Even we cannot offer such a thing. A good insurance will assuage any damages.

- Therefore, please insure all exhibits, not only for the duration of the trade fair, but also during transportation. Insurance companies will also provide advice on insuring your personal effects and stand equipment.

When planning your stand, please consider the following security aspects:

- We recommend a clearly arranged design with lockable and canopied cabins.
- We advise the use of technical security devices, e.g. motion sensors, video surveillance.
- Secure your stand coat check from access by third parties by using cloakroom tickets, technical aids or a security employee.

### Critical phases:

#### Set-up

- Protect your valuable electronic devices, e.g. PC, screens, etc.
- Arrange and safeguard tools, stand equipment, furniture
- The last set-up nights in particular, when stands are completely set up, attract thieves.

Security personnel and/or technical safeguards will protect you.

#### Duration

- You are busy at the stand. Do you know all colleagues, representatives? Watch out for unknown persons.
- Protect your stand coat check from strangers. Pickpockets often work during the first trade fair hours.
- Pay attention to our photography ban.
- After hours, have your stand protected by our security service or by technical devices.

#### Teardown

- Protect your exhibits and inventory from theft immediately after closing of the trade fair.
- Secure small items immediately.
- Confirm the name of the shipping company.

#### Summary

##### “Five Pieces of Advice”

1. In advance: Planning your stand
2. Set-up time: Protect your items
3. Duration: Secure coat check areas, lock down moveable objects, protect your stand after hours
4. Teardown: Secure small items as quickly as possible, commission shipping company
5. For motorists: Never leave bags, suitcases, cameras etc. in your car in plain view.